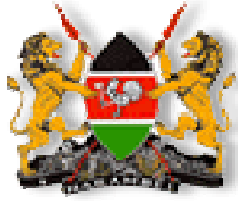


**REPUBLIC OF KENYA
OFFICE OF THE DEPUTY PRIME MINISTER & MINISTRY OF FINANCE**

PUBLIC FINANCIAL MANAGEMENT REFORMS (PFMR) PROGRAMME



REQUEST FOR APPLICATIONS REF.NO. MOF/PFMR/01/2010 -11

**CONSULTANCY SUPPORT FOR THE DEVELOPMENT OF PUBLIC FINANCIAL MANAGEMENT
REFORM STRATEGY (2011 – 2016)**

1. Background

Since 2003 Kenya has strived to ensure that it has an effective public expenditure management system based on key principles of (i) transparency (ii) predictability (iii) accountability (iv) participation and consultation. An effective Public Expenditure Management system requires that all its parts function properly and with effective and politically anchored mechanism to decide on priorities, allocate resources and supervise implementation. Thus ensuring all the public resources are properly accounted for at the end of the year.

Following a period of weak public financial management, the country embarked on a series of reforms to spur economic growth, improve service delivery and improve overall governance to achieve accountability and institute efficient controls.

In 2006, consistent with the goals of its Economic Recovery Strategy for Wealth and Employment Creation (ERS) 2003-2007, the GoK launched the "Strategy for the Revitalization of Public Financial Management System in Kenya". The PFM Reform Strategy covered a five-year period and is therefore due to expire in June 2011.

The Ministry of Finance through the Public Financial Management Reform Secretariat now invites applications from eligible and qualified individuals for the **provision of consultancy support for the development of a new PFM Reform Strategy for the period 2011-2016.**

2. Objective of the assignment

The overall objective of this consultancy is to provide technical assistance in the development of a strategy for the implementation of integrated Public Financial Management Reforms that takes into account the new constitutional dispensation and relevant ongoing reforms in Kenya and to facilitate the development of a viable implementation framework for the strategy.

3. Specific Tasks

The Consultant will be expected to provide technical assistance / guidance and serve as a rapporteur to the task force appointed by the Government for the preparation of the Public Financial Management Reform Strategy (2011 – 2016). Under the direction of the task force, the consultant shall:

- Review the relevant reports and documents on the implementation of the first phase of Public Financial Management Reforms.
- Hold Consultations with key government officials in the Ministry of Finance and other Ministries / Institutions responsible for implementing other government reforms and programmes
- Hold Consultations with the relevant commissions / task forces charged with the implementation of the Public Finance Management Chapter of the constitution.
- Hold Consultations with relevant non-state actors including development partners to among other things seek their views on the implementation of Public Financial Management Reforms
- Take stock of the past and current PFM reforms taking cognizance of the success areas and lessons learnt from Kenya and other developing countries.
- Organize and analyze the information gathered from the consultative processes and document reviews to facilitate capturing into the appropriate chapters of a strategy document
- Evaluate all the possible strategic options proposed by various stakeholders for addressing problems identified in different PFM areas.
- Propose the best strategic interventions that would yield the desired results in dealing with problems identified in different PFM areas.
- Develop a logical framework for a PFM Reform Programme
- Prepare an indicative budget estimate for implementation of all the proposed interventions.

- Prepare an appropriate implementation framework to support broad based Public Financial Management reforms in the public service.
- Prepare a Draft Public Financial Management Reform Strategy (2011-2016) for presentation to stakeholders

4. Deliverables / Outputs

The Consultant shall be expected to deliver the following outputs:

- notes of all meetings of the task force
- notes of all consultative meetings between the task force and the various stakeholders
- reports on all the task force workshops and retreats
- a comparative report of PFM reforms from developing economies including the success areas and lessons learnt from Kenya and five other countries.
- a draft framework of the PFM Reform Strategy with information organized into the appropriate chapters of a strategy document
- a refined logical framework for PFM Reform Programme
- a consolidated indicative budget estimate for the implementation of the proposed interventions
- an appropriate implementation framework to support broad based Public Financial Management reforms in the public service.
- a draft PFM Strategy that will be discussed with all the stakeholders.
- a final PFMR Strategy that will have taken into consideration input from all the stakeholders

5. Period of Work

This assignment is expected to be conducted for 5 (five) months between January and May 2011

6. Work arrangements

- The Consultant will report directly to the PFMR Coordinator, Ministry of Finance.
- He/she will work closely with the members of staff of the PFMR Secretariat.
- The PFMR Secretariat will provide office space, a desktop computer and a fixed line telephone extension to facilitate the consultant to effectively carry out the assignment.
- The Consultant will work closely with the appropriate agencies and departments within the Ministry of Finance.

7. Consultant Qualifications

The consultant should have the following qualifications and competencies:

- A university degree
 - Minimum five years consultancy experience
 - Experience in the design and development of Public Financial Management Systems.
 - Experience in strategic planning; project planning, strategy development project implementation and monitoring and evaluation.
 - Prior experience with PFM issues and systems in Kenya and the African region is desirable.
 - Excellent report writing skills.
 - Familiarity with the Kenyan Public Financial Management Systems will be preferable.
 - Qualification / work experience in a Public Finance Management related field will be an added advantage
8. Detailed Terms of Reference are available at the Public Financial Management Reform (PFMR) website: www.pfmr.go.ke

Selection will be done in accordance with the Guidelines for Selection and Employment of Consultants by World Bank borrowers (May 2004 edition – revised October 2006).

9. How to Apply

Interested candidates should submit applications, indicating the expected remuneration, together with copies of detailed updated Curriculum Vitae.

Application letters clearly referenced or marked as:

REQUEST FOR APPLICATIONS REF.NO. MOF/PFMR/01/2010 -11: CONSULTANCY SUPPORT FOR THE DEVELOPMENT OF PUBLIC FINANCIAL MANAGEMENT REFORM STRATEGY

and addressed to:

**The Permanent Secretary
Ministry of Finance
Attention: PFMR Coordinator
Bima House, 8th Floor, Room 815, Harambee Avenue
NAIROBI-KENYA**

should be deposited in the Tender Box situated on 8th floor Bima House **not later than 10 a.m. on January 10, 2011**. Electronic submissions are not permitted. Late applications will not be accepted.

**PFMR PROGRAMME COORDINATOR
FOR: FINANCIAL SECRETARY**